



# TOWN OF STONINGTON

## SELECTMAN'S OFFICE

152 Elm Street • Stonington, Connecticut 06378  
(860) 535-5050 • Fax (860) 535-1046

Dear Applicant:

Thank you for your interest in serving on a Town Board, Commission, or Authority. You must be a registered voter in the Town of Stonington to be eligible to serve.

Enclosed you will find a questionnaire relevant to your application. The questionnaire must be filled out to the best of your knowledge and returned to the Selectman's Office as soon as possible. Your application will be considered active for a period of one year, during which time you will be notified in writing if you are selected for appointment.

The Board of Selectmen will not hold mandatory interviews for vacancies on Boards, Commissions, or Authorities. There may be occasions when the Board will invite people to their meetings for an interview; however, it is no longer a prerequisite.

Enclosed you will also find a copy of Section IV – Conflict of Interest of the Town's Code of Ethics, for your review. Anyone could find themselves in a potential conflict of interest situation. It does not automatically preclude you from serving on a Board or Commission. It is necessary, therefore, for you to be aware of this ordinance.

If you have any questions, please feel free to contact the Selectman's Office at 535-5050.

**TOWN OF STONINGTON  
APPLICATION FOR BOARD/COMMISSION/AUTHORITY**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Party Affiliation:** \_\_\_\_\_

**Commission/Board interested in serving on:** \_\_\_\_\_

\_\_\_\_\_

**Background information which you feel might be relevant to your application:** \_\_\_\_\_

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**Give any specific reasons why you are interested in this Commission/Board:** \_\_\_\_\_

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**Are you aware of the Conflict of Interest Ordinance?** \_\_\_\_\_

**Are you aware of the time commitment necessary to be a member of this Commission or Board?** \_\_\_\_\_

**Have you attended any of the Commission/Board meetings?** \_\_\_\_\_

\_\_\_\_\_

## **Section IV – Conflict of Interest**

1. Persons governed by this Code shall not engage in or participate in any business or transaction, nor have an interest, direct or indirect, which is incompatible with the proper discharge of that person or persons' official duties in the public interest, or would tend to impair that person or persons' independent judgment or action in the performance of that person or persons' official duties.
2. Persons governed by this Code shall not be financially interested or have any personal beneficial interest, in any contract or purchase order for any supplies, materials, equipment or contractual services furnished to or used by the board, agency, or commission of which that person or persons is or are a member, or of which that person or persons is or are an employee(s). It is further provided, notwithstanding the above, that no member of the Board of Selectmen of the Town of Stonington and no member of the Board of Finance of the Town of Stonington shall be financially interested, or have any personal beneficial interest, either directly or indirectly, in any contract or purchase order for any supplies, materials equipment or contractual services furnished to or used by any board, agency, or commission of the Town of Stonington.
3.
  - a) A Town official, officer, or employee shall refrain from voting upon or otherwise participating in any matter on behalf of the municipality if he/she, or a member of his/her immediate family, has a financial or personal interest in the transaction or contract, including but not limited to the sale of real estate, material, supplies or services to the municipality.
  - b) Notwithstanding the prohibition in subsection 3(a) a Town official, officer, or employee may vote or otherwise participate in a matter if it involves a determination of general policy and the interest is shared with a substantial segment of the population of the Town of Stonington.
4. Persons governed by this Code shall not accept or receive, directly or indirectly, from any person or business to which any contract or purchase order may be awarded by the Town of Stonington or any of its boards, agencies, or commissions any money, rebate or gifts, or any promise, obligation, or contract for future reward or compensation.
5. Persons governed by this Code who have a financial or personal interest in any transactions or contract with the Town, including but not limited to the sale of real estate, materials, supplies or services to the Town, on which that person or persons may be called upon to act in that person's official capacity shall not vote or otherwise participate in the transaction on behalf of the Town. That person (or persons) shall declare on the record that person (or persons) has (or have) a conflict of interest.
6. Persons governed by this Code shall not request or permit the use of Town owned vehicles, equipment, facilities, materials, or property for personal convenience or profit, except when such are available to the public generally, or provided a municipal policy for the use of such town official/employee in the interest of the Town.